## 2021-22 Continuous Improvement Plan

# Review Checklist

| DISTRICT / LEA # | DISTRICT / LEA NAME | DATE OF REVIEW |
|---|---|---|
| | | |

## CONTINUOUS IMPROVEMENT PLAN NARRATIVE

## 2021-2022 Narrative Update Exemptions

**Did the district / charter provide an updated 2021-22 Continuous Improvement Plan Narrative?** ☐ **YES** ☐ **NO**

- If Yes, proceed to Narrative Review Checklist
- If No, review the following criteria to determine if the district / charter school meets the criteria exempting them from providing an updated narrative:
  - District / charter school has indicated that they are not providing a 2021-22 Continuous Improvement Plan Narrative because they have *not* made any substantial changes to the information (mission, vision, community involvement description) included in their previous Continuous Improvement Plan Narrative or Combined District Plan Narrative ☐ YES ☐ NO
  - District / charter school had a fully compliant 2020-21 Continuous Improvement Plan Narrative or Combined District Plan Narrative (or is continuing a previously-granted narrative exemption) ☐ YES ☐ NO

**Is district / charter school exempt from providing an updated 2021-22 Continuous Improvement Plan Narrative?** ☐ **YES** ☐ **NO**

**REVIEW KEY (for the "Included" column)**
**X = Fully Addressed**
**/ = Partially Addressed**
**Blank = Not Addressed**

## NARRATIVE REVIEW

### Section: Mission and Vision

| Continuous Improvement Plan – Narrative Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | District/LEA mission and vision statements. | |

### Section: Community Involvement in Plan Development

| Continuous Improvement Plan – Narrative Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | Information indicating how the district/LEA engaged students, parents, educators, and the community in the development of the Continuous Improvement Plan. | |

## METRICS AND DEMOGRAPHICS REVIEW

### Section: Introductory Information

| Continuous Improvement Plan & Literacy Intervention Plan – Metrics Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | Link to the district / charter school report card (as publicly released by the State Department of Education) is provided to address previous year(s) of data and LEA demographics. | |

**Section I: Student Achievement & Growth Metrics – Current & Previous Year Performance Targets**

| Included | Required Item | Notes |
|---|---|---|
| | 2020-21 Performance Targets (previously called Benchmarks) for all blue-shaded Section I Metrics, as previously set in the LEA's 2020-21 Combined Plan or CIP. [Exception: % of students making adequate growth on the ISAT was not previously required in the Combined Plan or CIP.] | |
| | 2021-22 Performance Targets are set for all blue-shaded Section I Student Achievement & Growth Metrics. | |

**Section II: Literacy Proficiency & Growth Metrics – Current & Previous Year Performance Targets**

| Included | Required Item | Notes |
|---|---|---|
| | 2020-21 Performance Targets (previously called Benchmarks) for all Section II Metrics, as previously set in the LEA's 2020-21 Combined Plan or Literacy Plan. [Exception: % of students who score proficient and % making adequate growth on the Grade 4 ELA ISAT was not previously required in the Combined Plan or Literacy Plan.] | |
| | 2021-22 Performance Targets are set for all Section II Literacy Proficiency & Growth Metrics. | |

**Section III: How LEA Measures Progress Towards Literacy Goals and Targets**

| Included | Required Item | Notes |
|---|---|---|
| | LEA completed Section III.A, including the following:<br>☐ At least one (1) metric created by the LEA to measure literacy progress. Metric(s) is distinctly different from any metrics in the previous sections.<br>☐ At least 1 prior year of data is included for each LEA-chosen metrics. If the metric(s) do no not have previous data available, LEA has indicated that appropriately.<br>☐ 2021-22 Performance Targets are set for each LEA-chosen metric. | |
| OR | | |
| N/A | LEA completed Section III.B by providing a brief narrative that identifies how the LEA plans to measure literacy progress that includes the following:<br>☐ At least one clear metric that is quantifiable.<br>☐ Reflection on prior performance.<br>☐ At least one goal or target for future performance. | |

## Section IV: College and Career Advising and Mentoring Performance Metrics

| College and Career Advising and Mentoring Plan – Metrics Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | 2020-21 Performance Targets (previously called Benchmarks) for all Section IV Metrics, as previously set in the LEA's 2020-21 Combined Plan or Advising Plan. | |
| | One year of previous data (2020-21) is provided for all required Section IV College and Career Advising and Mentoring Performance Metrics.<br>(Note: where required, results for both the # and % of students is provided) | |
| | 2021-22 Performance Targets are set for all Section IV College and Career Advising and Mentoring Performance Metrics. | |

## Section V: How LEA Measures Progress Towards College & Career Advising & Mentoring Goals

| **Included** | **Required Item** | **Notes** |
|---|---|---|
| | LEA completed Section V.A, including the following:<br>☐ At least one (1) metric created by the LEA to measure progress towards college and career advising and mentoring goals. Metric(s) is distinctly different from any metrics in the previous sections.<br>☐ At least 1 prior year of data is included for each LEA-chosen metrics. If the metric(s) do no not have previous data available, LEA has indicated that appropriately.<br>☐ 2021-22 Performance Targets are set for each LEA-chosen metric. | |
| OR | | |
| N/A | LEA completed Section V.B by providing a brief narrative that identifies how the LEA plans to measure progress towards college and career advising and mentoring goals. The narrative includes the following:<br>☐ At least one clear metric that is quantifiable.<br>☐ Reflection on prior performance.<br>☐ At least one goal or target for future performance. | |

## Section VI: Report of Progress Narrative

| Continuous Improvement Plan – Metrics Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | An appropriate narrative is provided that describes the progress the LEA made during the 2020-21 school year towards the Continuous Improvement Measures Performance Targets the LEA set in its 2020-21 Combined Plan or stand-alone plans (CIP, Literacy, and Advising), as provided in the previous Sections I-V. | |

## Section VIII: Staff Performance – Previous Year Results & Current Year Performance Targets

| Continuous Improvement Plan – Metrics Requirements | | |
|---|---|---|
| **Included** | **Required Item** | **Notes** |
| | Groups of staff are appropriately aggregated by grade and subject or goal. The assessment tool is identified for each group. | |
| | Previous year (2020-21) results are provided for all aggregated staff groups. | |
| | 2021-22 Performance Targets are set for all aggregated staff groups. | |